

Technical Advisory Board Agenda

- 0800 Introductions
- 0830 Define goals for the day, agree upon agenda
- 0900 Develop mission statement for TAB and its goals (What is success?)
- 0945 Break
- 1000 Develop concept of operation for TAB
- Membership size and demographics
 - Meeting frequency and locations
 - Organization into working groups
 - Benefits of membership
 - Responsibilities of membership
 - Expected time commitments and contributions
 - Key group norms
- 1200 Lunch
- 1245 Group discussion of potential work output of TAB
- How to contribute to visibility of LSSC
 - How to contribute to LSSC's Body of Knowledge
 - How to contribute to certification program
 - How to keep LSSC at the leading edge
- 1415 Break
- 1430 Divide into subgroups focused on particular goals to identify specific actions to be taken, people responsible, and target completion dates.
- 1600 Subgroups report back and group discussion of plans
- 1630 End of meeting